



**VISHWA BHARATI DEGREE COLLAGE
RAINAWARI, SRINAGAR**

PH:- 0191-2555054

Email: vbce.principal@gmail.com

Website: www.vbce.org.in

Self
Attested
Passport
size
Photograph

APPLICATION FOR THE POST OF PRINCIPAL

PART ONE: PERSONAL INFORMATION

1. Name (Block Letters) _____

2. Gender : Male Female Others

3. Religion 4. Mother Tongue

5. Marital Status Married Unmarried Divorced Widowed

6. Qualification _____

7. Date of Birth Date Month Year

8. Residential Address:

a. Permanent Address:

b. Present Address:

9. Details of Parents & Spouse:(with Proof):

Details	Mother	Father/ Guardian	Spouse
Name:			
Educational Qualification:			
E-mail:			
Occupation:			
(i) Designation			
(ii) Department (Govt./PSU/Self /Pvt.)			
(iii)Name of Office			
Official Address:			
Office Contact Number:			
PAN No.			
Annual Income			

(Give details of Institutions where you have worked from the latest to first)

PART THREE : TEACHING/ADMINISTRATIVE EXPERIENCE

S. No.	Institution	Post Held	Period		Classes Taught	Salary Drawn	Reason for Leaving
			From	To			

1. a) Total Teaching Experience Years Months
b) Total Administrative Experience Years Months
2. Any Special Achievement Worth highlighting _____
(e.g. Result in Academics, Competitions etc.)

3. Other Duties and Responsibilities held (attach sheet if necessary)
4. Computer proficiency you are familiar with _____

PART FOUR : OTHER INFORMATION

1. Details of Seminars / Conferences participated in (with duration)
I. _____
II. _____
III. _____
IV. _____
2. Membership of any Library /Society/Organisation (National/International)
I. _____
II. _____
3. Proficiency in
I. Sports
II. Co-Curricular Activities
4. Hobbies and interests
I.
II.
III.

PART FIVE

List of enclosures: Self Attested copies of

- | | |
|---|--------------------------|
| 1. All Academic and Professional Certificates (Mark Sheet and Degrees) | <input type="checkbox"/> |
| 2. Experience and Conduct Certificate from Heads of Institutions served previously. | <input type="checkbox"/> |
| 3. Medical Certificate of fitness from Govt. CMO/Govt. Hospital | <input type="checkbox"/> |
| 4. Other Certificates in support of your claim about proficiency in Co-Curricular Activities etc. | <input type="checkbox"/> |
| 5. Two latest Passport size Photographs
(one to be pasted on form and one to be attached) | <input type="checkbox"/> |

Note:- Incomplete application will not be considered

(FOR OFFICE USE)

- | | | |
|---------------------------------|---------------------------------|---------------------------------|
| • Entrance Test
Marks: _____ | Call <input type="checkbox"/> | Reject <input type="checkbox"/> |
| • Preliminary Interview | Call <input type="checkbox"/> | Reject <input type="checkbox"/> |
| • Final Interview | Select <input type="checkbox"/> | Reject <input type="checkbox"/> |

Dated:

Signature of Secretary

PRINCIPAL

Appendix – “A”

- i. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University.
- ii. A Ph.D. Degree in concerned/allied/relevant discipline(s) in the institution concerned with evidence of published work and research guidance.
- iii. Associate Professor/Professor with a total experience of fifteen years of teaching/research/administration in Universities, Colleges and other institutions of higher education.
- iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as set out in this Regulation in Appendix – “B” for direct recruitment of Professors in Colleges.

Appendix – “B”

S.No	Nature of Activity	Maximum Score
1	Lectures, Seminars, tutorials, practical's, contact hours undertaken taken as percentage of lectures allocated	50
2	Lectures or other teaching duties in excess of the UGC norms	10
3	Preparation and imparting of knowledge/ instruction as per curriculum: syllabus enrichment by providing additional resources to students	20
4	Use of participatory and innovative teaching- learning methodologies; updating of subject content, course improvement etc.	20
5	Examination duties (Invigilation, question paper setting evolution/ assessment of answer scripts) as per allotment.	25
	Total Score	125
	Minimum API Score Required	75